



Mayor and Council of Snow Hill
103 Bank Street, Snow Hill, Maryland 21863
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www.snowhillmd.com

John C. Dorman
Mayor

Alison Cook
Eastern District
Council

Jenny Hall
Central District
Council

Latoya Purnell
Western District
Council

Kelly Pruitt
Town Manager

MAYOR AND COUNCIL MEETING

TUESDAY, APRIL 10, 2018
7PM

TRAIN STATION
200 BELT STREET
SNOW HILL, MARYLAND 21863

Comments or questions by audience members will only be heard during the Open Discussion segment of the meeting. If a specific concern or topic would like to be discussed, parties may submit a request with the nature of their concern to the Town Manager no later than the first Tuesday of the month. All requests will be reviewed by the Mayor and Council and parties will be notified if their requests are approved or denied.

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language; disrespectful or discourteous communication with the Mayor and/or Council members; or other acts that disturb, disrupt, or impede the orderly conduct of the Town Council meeting. A member of the audience engaging in such conduct shall, at the discretion of the Mayor or a majority of the Council Members, be subject to removal from that meeting.

Part of the meeting may be closed to the public in accordance with Open Meetings Act procedures.



**Mayor and Town Council Meeting
Agenda – April 10, 2018 7:00pm**



- 1. Salute to the Flag / Invocation**
- 2. William McDermott**
- 3. Annual Audit Presentation**
- 4. Approval of Minutes**
- 5. Finance Report**
- 6. Town Manager Report**
- 7. Economic Development Report**
- 8. Code Enforcement Report**
- 9. Public Works Report**
- 10. Water & Wastewater Report**
- 11. Museum Report**
- 12. Fire Department Report**
- 13. Police Department Report**
- 14. Old Business**
- 15. New Business**
 - **Resolution No. 2018-01 Water and Sewer Rates**
 - **Ordinance No. 2018-02 Secondary Water Meters**
 - **Ordinance No. 2018-03 Trash Roll Carts Amendment**
 - **Ordinance No. 2018-04 Budget FY2018-2019**
 - **Christmas Decoration Removal**
 - **Downtown Parking**
- 16. Comments from the Mayor**
- 17. Comments from the Council**
- 18. Comments from the Public**
- 19. Adjournment**

CLOSED – Property

Part of the meeting may be closed to the public in accordance with Open Meetings Act procedures. **This agenda may be subject to change.**

TOWN OF SNOW HILL, MARYLAND
Life on the River

TOWN MEETING

MARCH 13, 2018

A Regular Meeting of the Mayor and Town Council of Snow Hill, Maryland was held at the Train Station at 200 Belt Street on Tuesday, March 13, 2018 with Mayor John Dorman presiding and was called to order at 7:00pm.

PUBLIC OFFICIALS PRESENT

Mayor John Dorman
Councilwoman Alison Cook
Councilwoman Latoya Purnell

STAFF IN ATTENDANCE

Kelly Pruitt, Town Manager
Trish Goodsell, Asst. to the Town Manager
Lounell Hamstead, Finance Manager
Jon Hill, Code Enforcement Officer
Michael Day, Economic Development Coordinator
Randy Barfield, Public Works Director
John Holloway, EMS Supervisor
Cindy Byrd, Museum Director
Tom Davis, Chief of Police

SALUTE TO THE FLAG / INVOCATION

Mayor Dorman called the meeting to order. The Pledge of Allegiance was recited, followed by an invocation from Councilwoman Purnell.

Mayor Dorman advised that the auditor was sick, so the annual audit would not be presented.

AGH ANNUAL REPORT

Mr. Franklin provided the annual report to the Mayor and Council. He highlighted that by 2030 over 1/3 of the population will be over 65 in Worcester County, causing some challenges for insurance. He advised that mental health providers are low in the County. In Maryland deaths increased due to addiction but in Worcester County it decreased by 42.3% this year. They did an assessment of needs and are looking into prescription concierge service at the hospital and increased school system health literacy.

Mayor Dorman advised that a mental health provider is coming to Snow Hill. Jon Hill, Code Enforcement added that Dr. Jani will be moving into the former Purnell Mansion on Market Street.

John Holloway, EMS Supervisor advised that he had been meeting with representatives of AGH to discuss a mobile integrated health program and is hoping they will consider collaborating with EMS on this. Mr. Franklin responded that they are looking at this now and he will follow up.

Resident Kemp Wills questioned the percentage of people without insurance. Mr. Franklin advised that in Worcester County it was 16% in 2010 but from 2012-2014 it decreased to 5.6%.

MEETING MINUTES

A motion was given to approve the Town Meeting minutes for February 2018 by Councilwoman Purnell and was seconded by Councilwoman Cook. A roll call vote was taken, and the motion was carried. The results of the vote were: 2 in favor; 0 opposed.

FINANCIAL REPORT

The Financial report for January 2018 and February 2018 were both presented for review. A motion was given to approve the Finance Reports for January and February 2018 by Councilwoman Cook and was seconded by Councilwoman Purnell. A roll call vote was taken, and the motion was carried. The results of the vote were: 2 in favor; 0 opposed.

TOWN MANAGER REPORT

Mrs. Pruitt highlighted flyers that were provided for Easter in Snow Hill scheduled for March 24th and the annual Spring Clean Up Day on April 30th. She also added that Trish Goodsell, Asst. to the Town Manager had completed the bi-annual newsletter, which was available to the community.

ECONOMIC DEVELOPMENT REPORT

Mr. Day advised that the Merchants Association decided to hold a Fifth Friday event in Snow Hill. This will be unique to the area. Three of the four will be cornhole tournaments with professional judges. The fourth one will have a holiday theme.

CODE ENFORCEMENT REPORT

No questions or comments.

PUBLIC WORKS REPORT

No questions or comments.

WWTP REPORT

No questions or comments.

MUSEUM REPORT

Dr. Byrd advised that the Museum will host a scavenger hunt after the Easter Egg hunt on the 24th.

Their annual spring reception will be held on First Friday, April 6, 2018.

Staff is busy working on the Cultural Heritage book.

FIRE / EMS REPORT

No questions or comments.

POLICE REPORT

No questions or comments.

OLD BUSINESS

1. Ordinance No. 2018-01 Ethics Ordinance Amendment

Mrs. Goodsell read the Ordinance into record. This Ordinance will amend Chapter 16 of the Town Code of Snow Hill, entitled "Public Ethics", to address changes mandated by legislation (House Bill 879) enacted during legislative session that local governments must incorporate, including provisions that preclude former elected officials from lobbying in a matter that is subject of legislative action for one calendar year after the elected official leaves office; clarifies prohibited uses of prestige of office; restricts public access to home addresses on certain financial disclosures; and alters the contents of financial statements to include only indebtedness to entities doing business with the Town.

A motion was given to adopt the Ordinance by Councilwoman Cook and was seconded by Councilwoman Purnell. A roll call vote was taken, and the motion was carried. The results of the vote were: 2 in favor; 0 opposed.

NEW BUSINESS

No questions or comments.

COMMENTS FROM THE MAYOR

Mayor Dorman highlighted events and meetings coming up:

- Easter – March 24th
- Cornhole Tournament – March 30th
- Town Offices closed – March 30th
- Budget Sessions – March 27th & 28th
- Worcester Health Conference – April 4th
- Teacher of the Year dinner – Blue Dog – April 6th

Bonnie, the town's UPS driver is retiring. A gathering to honor her will be held on April 4th at the Blue Dog from 4:30pm – 6:30pm and is open to the public.

COMMENTS FROM THE COUNCIL

No comments.

COMMENTS FROM THE AUDIENCE

1. Resident and business owner Todd Crosby addressed Councilwoman Cook regarding an interview she did with the Bayside Gazette. He stated he had received numerous calls from patrons asking if their business, The Blue Dog had closed based on her comment in the article that Snow Hill needed a restaurant in town. He added that her statement was insulting and detrimental to building up the town.

Councilwoman Cook advised that she had stated that she would like to see “another” restaurant in town because having more options would bring more people. Reporter Josh Davis confirmed that when he interviewed Ms. Cook he stated “another”. Mr. Crosby read the article aloud and it was determined that the article was misquoted.

Mr. Crosby stated that under the last Mayor there were many incidents where town representatives were misquoted and asked if there is a way that persons interviewed can screen the article prior to publication to avoid future issues. He also requested more care be taken when speaking with the press.

2. Resident Marvin Purnell, owner of 435 W. Market Street stated he read an article in the Bayside Gazette regarding citizens problems with the police department. He stated he had spoken with Mayor Dorman on other issues, as well as that of having his home broken into and a person attempting to squat in his residence from 2016 to almost a year later. He stated that when Chief Davis came he explained the issues and it took a great deal of time to hear from him regarding progress, and he still has not had the issue resolved.

Mayor Dorman stated that Chief Davis had resolved the concerns of Mrs. Brown and that he feels there won't be many issues moving forward.

Chief Davis advised that he had been following up on the matter, working with Salisbury Police on the investigation and that he had informed Mr. Purnell of this progress.

Mrs. Brown stated she needed clarification on which number to call to reach the police department, which she was told was 410-632-2444. She stated that the phone book has it listed as 410-632-2447. Chief Davis advised he would get it corrected with the next publication.

Mr. Purnell questioned if the lack of assistance was due to racial issues or personal issues with past conflict. Chief Davis quickly addressed the fact that no racial issues were a factor.

3. Resident Sylvester Dale questioned the status of Dr. Clara Small and the book agreement. Mayor Dorman advised that the town attorney is speaking with her attorney to attempt to retrieve the work she did on the project or to return the payment. Dr. Byrd advised that the project for the Cultural Heritage book is still moving forward, just not by Dr. Small.
4. Resident Andrew Richards complained about speeding issues in his neighborhood and his concern regarding children or animals getting hurt. He questioned if more speed limit signs and possibly children at play signs could be erected. Randy Barfield stated he would take care of it.

Mayor Dorman called for a motion to enter Executive Closed Session to discuss property and personnel. Councilwoman Cook gave a motion to enter closed session, which was seconded by Councilwoman Hall. A roll call vote was taken, and the motion was carried.

CLOSED SESSION SUMMARY

Following a motion by Councilwoman Purnell, seconded by Councilwoman Cook, the Council voted to meet in closed session at 7:48pm at the Train Station to discuss property and personnel, as permitted under the provisions of the State Government Article of the Annotated Code of Maryland. Topics discussed, and actions taken included: Personnel – future discussion will be had. Property – will schedule a meeting for future discussion.

ADJOURNMENT

Councilwoman Purnell left Executive Closed Session and re-entered into open session. With no further discussion, the meeting was adjourned at 8:45pm.

Respectfully submitted,
Trish Goodsell, Asst. to Town Manager

TOWN OF SNOW HILL, MARYLAND
Life on the River

WORK SESSION

MARCH 28, 2018

On Wednesday, March 28, 2018 the Town Council convened in a work session at 4:30pm at the Train Station on Belt Street, Snow Hill, Maryland.

PUBLIC OFFICIALS PRESENT

Mayor John Dorman; Councilwoman Alison Cook; Councilwoman Latoya Purnell; and Councilwoman Jenny Hall.

STAFF IN ATTENDANCE

Kelly Pruitt, Town Manager; Trish Goodsell, Asst. to the Town Manager; and Lounell Hamstead, Finance Manager

FIRE DEPARTMENT – BUDGET REQUEST

John Holloway, EMS Supervisor was present to discuss their budget request. He advised they would like to see a 3rd person put on schedule 24/7 in the future. He pointed out they requested the town grant be increased from \$105,000 to \$125,000 to reduce the amount owed the town each year. He also explained they are ordering a new automatic CPR machine, which costs \$11,000. Their request is for the town to contribute \$5000 toward this purchase.

After Mr. Holloway left, the Mayor and Council discussed this request and decided to contribute \$6000 toward the CPR machine and to increase the annual grant to \$110,000.

ANNUAL BUDGET

Kelly Pruitt, Town Manager explained that she drafted two options for the budget – one showing a 2% salary increase for employees plus steps and one with only steps. She explained that the budget drafts show all the police department requests totaling \$21832; the CPR machine for the fire department; and the loan payments for the street sweeper and new truck in Public Works.

Mrs. Pruitt proposed an increase in trash collection fees, showing in Revenue line item 4195 as \$72,000, which would be \$20.00 per resident per quarter. This would increase the General Fund by \$52,000. If a decision is made not to increase the fee the line item will need to be at least the current \$20,000.

Councilwoman Purnell commented she would rather see this increase than an increase in property taxes. Mrs. Pruitt added that they could look at potentially increasing landlord registration fees, but Mayor Dorman responded that this would only be passed through to the tenants and cause their rent to be higher.

Mrs. Pruitt read a section of the auditor’s report, which will be presented at the April Town Meeting. It states that the town is not getting enough money for the services provided for the water and sewer plant. She provided a spreadsheet that showed an increase over three years, which would only generate \$143,000 over the three-year period, which is not enough. Mayor Dorman asked Lounell Hamstead, Finance Manager to provide information on what the electric bills were prior to the upgrade at the plant compared to now. Mrs. Pruitt shows in the spreadsheet the minimum gallonage would be changed to

6000 (currently 7000). Councilwoman Cook commented that rationally thinking this will have to be looked at again in three years since the rates would still not be high enough. She questioned if solar power could be considered. Mrs. Pruitt said it may offset a small amount of the current utility costs.

Mrs. Pruitt discussed an option of adding a meter to residential hoses. The Town would purchase them and sell to residents at cost. A fee would be assessed to read them, but the amount of water usage would have the sewer costs deducted from the bill.

Randy Barfield provided the requested paving proposals. Mrs. Pruitt commented that ideally the water and sewer lines should be replaced when paving. Mayor Dorman stated that they may not have that option. Mrs. Pruitt asked Trish Goodsell, Asst. to the Town Manager to draft a letter to the County requesting funds of \$150,000 to repair and pave Coulbourne Lane.

The Council unanimously agreed, reluctantly, that the trash collection fee and water/sewer rates need to be increased this budget year.

The Council decided to approve the purchase of the street sweeper; denied the request for the new truck for Public Works; and denied the request for a new Police vehicle. Mrs. Pruitt stated this would leave \$63,000, which should be placed under Admin capital improvements to be used for emergency needs.

Mrs. Pruitt asked the Council if they would consider a salary increase for Randy Barfield to \$60,000. Council unanimously approved.

Mrs. Pruitt advised that septage revenue is currently \$110,000 and leachate revenue is \$175,000. This will eventually be gone over time and consideration needs to be had in the future for revenue to cover costs of the plant.

The MAC Center submitted a request for \$2500 from the town. Mayor Dorman advised that he approves a standard \$100 to anyone who requests donations. Mrs. Pruitt suggested contacting them to see what they need and purchasing it instead of a cash donation. The Council approved this idea.

Mrs. Pruitt questioned if the Council wanted to keep the trash fee on the water/sewer bill or mail a separate bill annually. All agreed to keep it on the current billing.

GENERAL

Councilwoman Purnell questioned when the lights would be back on in Byrd Park. Mrs. Pruitt contacted Mr. Barfield from the meeting, who stated he would follow up tomorrow, as he had given the issue to Jon Hill, Code Enforcement Officer to handle.

ADJOURNMENT

With no further discussion, the meeting was adjourned at 6:10 pm.

Respectfully submitted,
Trish Goodsell, Asst. to Town Manager

TOWN OF SNOW HILL, MARYLAND
Life on the River

WORK SESSION

MARCH 27, 2018

On Tuesday, March 27, 2018 the Town Council convened in a work session at 4:30pm at the Train Station on Belt Street, Snow Hill, Maryland.

PUBLIC OFFICIALS PRESENT

Mayor John Dorman; Councilwoman Alison Cook; Councilwoman Latoya Purnell; and Councilwoman Jenny Hall.

STAFF IN ATTENDANCE

Trish Goodsell, Asst. to the Town Manager; and Lounell Hamstead, Finance Manager

SNOW HILL CITIZENS FOR DECENT HOUSING

Tawny Kraus was present representing the Snow Hill Citizens for Decent Housing. She advised they have been in existence for 34 years as a non-profit organization working to provide low-moderate income housing opportunities. They currently have two apartment complexes and have had a few homes, contributing to the town's tax base. She is requesting a waiver or significant reduction in the cost of water and sewer connection to their eight (8) vacant properties adjacent to Greenbriar Court apartments.

Mayor Dorman advised that they will discuss a reduction in cost with the Council and let them know their decision. He asked Randy Barfield, Public Works Director to obtain cost estimates for meter pits.

Gary Weber added that their goal is to help people and be able to market at a lower rate to make home-buying more affordable.

POLITICAL DISPLAYS

Mayor Dorman advised that there have been questions raised if political tables can be at town functions, such as the Farmers Market, First Friday events, or at different times on the sidewalks. He added that the Democratic and Republican parties had display tables at the Blessing of the Combines. The Town Council unanimously approved the display tables. Chief Davis will provide a response to the party who contacted him, and staff will advise Ann Gibb for the person who inquired about the farmers market.

BUDGET REQUESTS – DEPT HEADS

Public Works:

Randy Barfield, Public Works Director introduced the new Water Superintendent Joe Fuchsluger to the Council.

Mr. Barfield advised that not much changed from last year's request. Mayor Dorman questioned if he had quotes for a new truck and street sweeper. Mr. Barfield advised he did not but would make sure they had estimates for tomorrow's meeting.

Councilwoman Cook questioned what Line Items 7212 and 7203 were being used for. Mr. Barfield advised that several streets need to be repaired. Ms. Cook questioned which roads were a main priority, along with the costs. Mr. Barfield will provide quotes for tomorrow's meeting.

Councilwoman Cook questioned the status of the issues at Mark Shockley's property. Mr. Barfield stated that Mr. Shockley knows the town is still working on the issue. Ms. Cook questioned if the Mayor and Council should meet with him for discussion.

Water/Sewer:

Randy Barfield stated that this year's request is close to the previous year. Mayor Dorman questioned if there were any extras needed. Mr. Barfield stated he would speak more with Mr. Fuchsluger and let Kelly Pruitt, Town Manager know tomorrow.

Museum:

Cindy Byrd advised that her request has been the same for the past four (4) years, with a slight increase each year for certain items. She reported that she has requested \$2000 again this year for maintenance, as they spent last year's funding on heating repairs.

Dr. Byrd stated that there is a small correction to her budget request, as the minimum wage rate may increase and there will need to be an adjustment for her part-time salary budget with an increase of \$226.80.

Police:

Chief Davis stated that he still mentioned LEOPS in the budget request, even though he realizes this will not be approved this year, in hopes of maybe being approved next year. He summarized his requests, stating he is requesting one new police vehicle; new lights for the current vehicles; new radar handheld unit (\$1200); stop stick for each vehicle (\$3600), hoping to be taken from Red Speed funding; three new shotguns (\$2000); and new water disks for water rescue (\$75 each). Mayor Dorman advised that water disks are available at the boat ramps and sometimes available at Sturgis Park, which Chief Davis was unaware.

Chief Davis explained that he requested an increase in salaries for only the three promotions he is requesting, totaling \$3854. Additionally, the office needs a new microwave and fax machine.

Mayor Dorman questioned why he reduced his budget for gasoline by \$5000 now that officers have take home vehicles. Chief Davis advised they didn't use as much due to being two officers down and they had over-budgeted last year.

Chief Davis is requesting to purchase new tasers, as the current are no longer manufactured, and parts are becoming obsolete after this year. He has arranged a five-year price plan of \$1080 for the next five years, if approved. The company will provide a \$100 credit for each taser turned in.

Mayor Dorman stated that in the past the request for rifles was denied; however, considering the recent school shootings he feels that the department should have them. Chief Davis added that body armor does not defeat shotgun or rifles. He believes the cost would be approximately \$1500 or less per officer. Mayor Dorman requested a proposal showing cost for rifles for tomorrow's meeting. The Council unanimously stated they feel the officers must have rifles. Chief Davis stated that if rifles were purchased he would not need the shotguns he requested.

Councilwoman Purnell questioned if the police officers have been frequenting the schools, as is being done in Pocomoke. Chief Davis advised that he, along with the day shift officers have been more present at the schools and the students are becoming familiar with them.

Councilwoman Hall stated that she does not want him to reduce his budget for Community Policing since they are asking more of him. Chief Davis stated that he was implementing more activity at no cost but would plan more events, etc.

Mayor Dorman stated that he has received good comments about seeing the Chief in the community.

General:

Mayor Dorman advised that Commissioner Ted Elder is trying to get approval to allocate 10% of the video lottery monies to Snow Hill and 10% to Pocomoke.

Budget sessions will continue tomorrow at 4:30pm.

ADJOURNMENT

With no further discussion, the meeting was adjourned at 5:35pm.

Respectfully submitted,
Trish Goodsell, Asst. to Town Manager

Financial Report -April 10th, 2018

Prepared by Lounell Hamstead, Finance Manager

Banking Information		March-18	
Taylor Bank - General Fund		\$	1,148,835.28
Taylor Bank - Savings Fund		*	\$ 665,242.14
PNC Bank - Investment Acct. MGLIP		\$	1,831,247.67
First Shore Federal - CD		\$	136,820.30
2012 Series A Project debt		\$	247,905.80
Employee HRA		\$	59,374.00
Total in Bank Amount		\$	4,089,425.19
*HUD LOAN ACCOUNT		\$	50,092.64
Collected Accounts Receivable-March 2018			
Utility/Administrative Receivables:			
	Personal Property 2017	\$	5,654.35
	Water/Sewer Charges	\$	103,920.73
	Septage/Leachate	\$	23,967.19
Planning/Zoning Receivables:			
	Permits	\$	494.00
	Hud Loan	\$	1,171.62
	Landlord Registration	\$	11,820.00
	Certificate of Occupancy	\$	350.00
County Funding Receivables:			
	Real Estate Tax	\$	11,876.00
	Room Tax	\$	44.41
	Highway User Fees	\$	3,868.88
Misc. Receivables:			
	Fire Dept. Salary Reimbursement	\$	43,939.25
	Police Fees	\$	35.00
	Redspeed	\$	4,845.01
	Misc Postage	\$	0.94
	Bulk Trash Fees	\$	135.00
	Easter Celebration-Burbage	\$	500.00
	PW Insurance Reimbursement	\$	12.00
	Holland Theft Recovery-PD	\$	200.00
	Misc Trash Can- 1 qtr usage	\$	5.00
	PW-Salisbury Auto Reimburesment	\$	269.82
	Election Registration	\$	50.00
	Reconnect Fees	\$	50.00
	Parks,FH,Train Rentals	\$	1,175.00
	Tower Rent	\$	75.00
Grants:			
	Sturgis Park- Tag Grant	\$	10,546.00
Total Accounts Receivable:		\$	225,005.20

As of March 2018	OUTSTANDING ACCOUNTS RECEIVABLES				
	OVER 30	OVER 60	OVER 90		
HUD LOANS	\$ 361.86	\$ 266.93	\$ 2,884.70		
SEPTAGE/LECHATE	\$ 5.76	\$ 2.82	\$ (69.50)		
LOT ASSESSMENTS	\$ 118.24	\$ 57.80	\$ 3,868.24		
LANDLORD REG	\$ 65.98	\$ 32.26	\$ 2,090.31		
PP TAX	\$ 4,414.24	\$ 123.84	\$ 6,489.87		
WATER/SEWER	\$ 15,020.05	\$ 515.21	\$ 27,189.42		
TOTALS	\$ 19,624.27	\$ 998.86	\$ 42,453.04		
As of February 2018	County Billed Real Estate Taxes				
	<u>2017/18</u>	<u>2016/17</u>	<u>2015/16</u>	<u>2014/15</u>	<u>2013/14</u>
Open Balances	\$72,375.87	\$13,486.33	\$0.86	0.85	0.85
Originally billed	\$ 890,910.20				
Total Open	\$85,864.76				

*Town of Snow Hill
103 Bank Street
Snow Hill, MD 21863*



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TOWN MANAGER REPORT
Submitted by Kelly Pruitt, Town Manager
April 10, 2018

Tax Sale

The last day for delinquent tax sale payments was Friday, April 6, 2018. The attorney will start with advertising fees this week.

Audits

We will report the results from the MD Dept of Housing and Development audit once received. TGM Group will present the annual audit report at tonight's meeting.

Sturgis Park

The consultants are working to finalize the Master Plan. Once completed, it will be presented at a town meeting.

Town General Election

The Town will hold a General Election on Tuesday, May 1, 2018 for the seat of Mayor. Candidates for office will be Incumbent John "Charlie" Dorman and Brian Gilliland. Incumbent Alison Cook is running unopposed for Eastern District Council. Voting polls will be open from 7:00am – 7:00pm and voting takes places at the Train Station.

FY 18-19 Budget

The Mayor and Council will be introducing an Ordinance to adopt the budget for fiscal year 2018-2019. There is no increase in taxes, but increases are being presented for water/sewer bills and trash collection.

Employment Opportunities

The Town currently has the following position open:

- Public Works Supervisor
- Police Officers – Full Time and Part Time

Applications are being accepted at Town Hall during normal business hours.

Easter Egg Hunt

The Town and Burbage Funeral Home partnered together for the annual Easter egg hunt that was held in Sturgis Park. There were approximately 100 children that participated.

Spring Cleanup Day

The annual Spring Clean Up will be held on Monday, April 30, 2018. Please make sure to have all items curbside no later than 6:00am.

Property Acquisition

The Town went to closing on the purchase of the former Chicken Plant property adjacent to the Snow Hill Wastewater Plant. This property will be used for future expansion of the plant.

Michael Day
443-735-0957
day@snowhillmd.com

April 2018
Snow Hill

- Working on “Return to Goat Island”
- Hosted Merchants Event Meeting
- Several meetings with the Lower Shore Land Trust
- Several meetings with D.Nolte, 5th Friday Festival
- Met with Ann Hillyer, State Ventures
 - New Website with .gov
- Met with Charlene Sharp, Dispatch, business update
- Met with Josh Davis, Bayside Gazette
 - Last local issue
- Ongoing meetings with Ms. Chai, considering a French Bakery in Snow Hill
- Still in the works Ruby Patterson, considering renting the Emporium Bldg.
- Ongoing meetings with T. Sherman, Small Business Development Center
- Maintaining the Airport Kiosk
- Several meetings with A. Reynold – Fagers Island

If anyone would like to meet with me feel free to call me anytime.

Michael
443-735-0957



Code Enforcement Report
Town of Snow Hill
 Submitted by Jon Hill, Housing Official
 Activity for March - through April 5, 2018

<u>Permits:</u>	<u>Code Violations:</u>
Building permits issued: 5	Grass/Weeds: 0
General purpose permits: 0	Bulk/Yard Waste: 0
	Stop work orders: 0
<u>Inspections:</u>	Municipal infractions: 2
	Zoning violations: 0
Footing/Stake Out inspections: 0	
Foundation inspections: 0	
Sheathing/Insulation inspections: 0	
Final inspections: 0	
Rental inspections: 46	
Site inspections: 30	

Historic District Commission

Meeting Held 3/29/2018

Application for COA-Installation of a fence-212 Federal Street, Jack and Elizabeth Moyer.

Status-Approved

Application for COA-Rehabilitation of a property at 2003 Mumford Street, Caliber Bank, Application by C&O Services, Burtonsville MD

Status-Conditional Approval – Must remove and replace windows, porch columns, porch decking and siding, to meet Historic District Guidelines.

Decking must be T&G, Columns must be turned colonial style, Windows must be 2/2 matching streetscape and adjacent properties, siding will be Double 4 or Double 5 straight vinyl siding.

Building permit has not been issued as of 4/5/2018

Planning Commission

No Meeting Held

Board of Appeals

Meeting Scheduled 4/16/2018

Case 1 – 212 Federal Street, Jack and Elizabeth Moyer, **Special Exception** to Bulk Area and Height regulation, Installation of a fence at 6’ height in a front yard setback.

Case 2 – 305 W. Federal, Arthur Houghton, Special Exception to Bulk Area and Height regulation, Installation of a fence 6” height in a front yard setback.



SNOW HILL
Maryland

DEPARTMENT OF PUBLIC WORKS

MONTHLY REPORT

Public Works, Water and Wastewater

Activity: March 1 - 31, 2018

Services:

- Trash collection totaled 63.17 tons
- Recycling collection totaled 7.06 tons
- Yard waste/sweeper dirt collection totaled 22.26 tons
- Sewer issues corrected - 0
- Water issues corrected – 0
- Miss Utility locates = 39

Events:

- Snow Hill Easter egg hunt – March 24, 2018

Respectfully submitted by Randy Barfield, Public Works Director

Town of Snow Hill

Water & Wastewater Report

March 2018



Water Department:

- ❖ 6.765 million gallons of water was treated with Fluoride, Chlorine, and Calciquest and distributed this month.
- ❖ 35,691 gallons of water was treated with Chlorine and supplied by a separate well to Duck Inn and McDonald's area for the month.
- ❖ 682 State appropriations permit tests were performed by Town personnel this month.
- ❖ 2 monthly Drinking Water Coliform tests were collected by Town staff and tested by our outside lab in Ocean City. All came back negative for any presence of coliform bacteria.
- ❖ Daily checks were performed on all three of our community wells and our one non-community well in the McDonald's/Duck Inn area.
- ❖ Water Department personnel spent two work days at the end of the month reading meters for the Town's billing department.
- ❖ Daily Log Books, Monthly Operating Reports and test results are available for inspection at the Wastewater Plant office.

Wastewater Department:

- ❖ 12.5836 million gallons of wastewater was treated this month.
- ❖ 254 process control and permit compliance tests were performed by Town operations staff.
- ❖ 186 Permit required tests were performed by our outside lab in Ocean City.
- ❖ Septage was received at the Wastewater Treatment Facility.
- ❖ Leachate was received from Worcester County Landfill
- ❖ Leachate was received from the Accomack County Landfill.
- ❖ All three lift stations were checked daily.
- ❖ Sludge was dewatered and removed from the plant to the County landfill.
- ❖ All monthly preventive maintenance was performed by Town operations staff for the month.
- ❖ Daily Log Books and Monthly Operation Reports are available at the Wastewater Plant office for inspection.

Director's Report
Julia A. Purnell Museum
March 1-31, 2018
Dr. Cynthia Byrd

Events and Community Outreach

The Purnell Museum's annual spring reception will be held during First Friday on April 6 to showcase our newly renovated Civil War exhibits and a display celebrating the museum's 75th anniversary.

The museum offered an entertaining scavenger hunt exhibit coordinated with the town's Spring Egg Hunt on March 26. The event drew 75 visitors to the museum.

Exhibits

Staff has worked hard to complete and add the finishing touches to the museum's new Civil War and 75th Anniversary exhibits for their debut at the April 6 First Friday reception.

Preliminary research has begun for an exhibit on local woodworking and architecture traditions planned for the coming year, with a panel presentation and workshop series to follow. Information gathered during this project will be used in the museum's upcoming book on Snow Hill's history and culture. Local woodworkers who are willing to be interviewed and featured are encouraged to contact the museum.

Publications

Our recently published historic children's book, *In Make-Believe Land* by Julia Hartmann Shockley, is in stock and available for purchase at the museum (\$15.00) and online at Lulu.com (\$17.95). Note that books purchased at the museum are discounted and come with a one-year membership for new members.

A Common-Place Book, a new book of poems and journal entries by nineteenth-century Snow Hill resident Walter P. Snow, who lived in the house now known as The Cedars, is available in the museum gift shop.

Museum staff have begun research on a new publication, sponsored by the town of Snow Hill, on the history and traditional culture of the town and surrounding areas. Historian Linda Duyer and director Dr. Cynthia Byrd have begun research in earnest and have applied for grants to help cover the costs of coordinating programming to be performed by the museum.

Community members with stories, documents, artifacts, or photographs to share are encouraged to contact the museum. We want to include topics such as farm and family life, the canneries, working the water, recreation, arts and crafts, tools, buildings, and architecture, local industry, prominent or memorable citizens, good stories, and all other aspects of historic and traditional life in Snow Hill and the surrounding areas. Please refer comments, suggestions, and tips to Linda Duyer at the Purnell Museum.

Development

The museum would like to thank both the Optimist Club and the Snow Hill Rotary Club for their joint sponsorship of child admissions in 2017.

Community Outreach

On March 18, Dr. Byrd toured the new museum site of the Allen Historical Society and attended the group's board meeting. Dr. Byrd will serve as a volunteer consultant to assist the group in creating a museum at the historic home, which is under renovation.

On March 22, Dr. Byrd attended the network and community presentation meeting of the Lower Shore Land Trust. The museum will exhibit and participate in the Lower Shore Land Trust's Pollinator Festival on May 2.

On March 28, Dr. Byrd attended the monthly board meeting of the Lower Eastern Shore Heritage Council where she serves as Vice President of the board. On the same day, the Purnell Museum Board of Directors held its quarterly board meeting, where we made preparations for the April 6 spring reception.



SNOW HILL VOLUNTEER FIRE COMPANY, INC.

4718 Snow Hill Road • P.O. Box 83 • Snow Hill, Maryland 21863
410-632-2110 • Fax 410-632-3911

Monthly Report of Activity for the Snow Hill Fire Department

MARCH 2018

Responded to **Thirteen (13)** Fire Related Calls

- 1 – Outside Fire
- 1 – CO Detector Activation
- 2 – Electrical Hazards
- 1 – Motor Vehicle Accident
- 2 – Fire Alarms
- 1 – Gas leak
- 3 – Mutual Aid (Pocomoke-2, Newark)
- 2 – Public Service

Responded to **75** EMS calls.

55 - YTD fire related incidents

246 - YTD EMS calls

Training for the month was building sweeps, searches

Please feel free to contact us if we can be of assistance in any way.

Respectfully submitted,

A handwritten signature in black ink that reads 'William E Heiser'.

William 'Trey' Heiser
Fire Chief
Snow Hill Fire Department

COMMUNICATIONS

Citizen Calls by Nature & Priority

Agency: SHPD, Call date range: 03/01/2018 - 03/31/2018

Dispatched as Priority

Call Nature	P	1	2	3	4	5	6	7	8	9	Total
ACCIDENTS VEHICLES PD	0	0	0	2	1	0	0	0	0	0	3
ALARMS BURGLAR	0	14	1	0	0	0	0	0	0	0	15
ANIMAL COMPLAINTS	0	1	0	0	1	0	0	0	0	0	2
ASSISTANCE TO OTHER	0	0	19	0	0	0	0	0	0	0	19
CHECK WELFARE	0	1	5	2	0	0	0	0	0	0	8
CIVIL COMPLAINT	0	0	0	0	0	1	0	0	0	2	3
DISORDERLY	0	1	1	0	0	0	0	0	0	0	2
DOMESTIC COMPLAINTS	2	4	0	1	0	0	0	0	0	0	7
DRUG ABUSE LAWS	0	1	0	0	0	0	0	0	0	0	1
HARASSMENT	0	0	0	3	0	0	0	0	0	0	3
INFO	0	0	0	0	0	0	0	0	0	4	4
K9 BUILDING SEARCH	0	1	0	0	0	0	0	0	0	0	1
OTHER ASSAULTS	0	1	0	2	0	0	0	0	0	0	3
PAPER SERVICE	0	0	0	0	0	0	0	0	0	12	12
RELAYS	0	0	0	0	0	0	0	0	0	2	2
ROADSIDE ROADWAY HAZARDS	0	0	0	1	0	0	0	0	0	0	1
SEX OFFENSES	0	1	0	0	0	0	0	0	0	0	1
SUPPLEMENTAL INVESTIGATION LAW	0	0	0	0	0	0	0	0	0	1	1
SUSPICIOUS PERSON VEHICLE	0	0	5	4	0	0	0	0	0	0	9
THEFT	0	2	0	1	0	0	0	0	0	0	3
TRAFFIC COMPLAINTS	0	0	0	1	0	0	0	0	0	0	1
TRAFFIC STOP	1	0	0	0	0	0	0	0	0	0	1
TRAFFIC TRANSPORTATION ACC	1	0	0	0	0	0	0	0	0	0	1
VEHICLE LOCKOUT	0	0	0	3	0	1	0	0	0	0	4
WARRANT SERVICE	0	0	0	4	0	0	0	0	0	0	4
Total	4	27	31	24	2	2	0	0	0	21	111

SNOW HILL POLICE
Chief's Monthly Report
March 2018

Events

- 8th responded to domestic; check welfare – ambulance called
- 9th backed-up officer on domestic with knife
- 9th visited kids at Fire Hall for preparation of Easter Egg Hunt with Councilwoman Purnell, Town Hall manager Pruitt and Asst. Manager Goodsell
- Patrol checks on reported issues
- 24th Easter Egg Hunt

Meetings

- 6th met with Council and Mayor ref FY18 budget amendment; personnel issues; FY19 budget
- 7th Conference call ref Unemployment Hearing
- 9th met with citizen ref SHPD telephone system, parking violations, school bus traffic control at SHHS, traffic stop line violations Market & Washington Sts., traffic control for ambulance Market and Washington Sts., stationary police vehicles
- 13th Chief attended The Maryland Center for School Safety Conference @ Worcester Tech
- 14th CRT (Crisis Response Team) Advisory Board Mtg @ Health Dept
- 15th Budget; met with Mrs. Pruitt ref completed PD budget and items.
- 27th Opioid Intervention Team Meeting
- 27th SH Annual Budget Presentation

Administrative

- Worked on the Fy19 budget throughout the month
- Researching and writing police vehicle policies including Pursuit Policy.

Training

- Chief: 28th Terrorist Weapons, Tactics & Techniques hosted by MAGLOCLIN, Anti-Terrorism Advisory Council of Maryland, National Counterterrorism Center @ Chesapeake College
- Townsend: 19th – 23rd MPTC Basic Instructor School

Community Issues

- Letter of concern received 03/14/18 ref Speeding and lack of speed limit signs on Morris St between Coulbourne and Federal Streets. Checked location, agreed. Attempted to personally meet citizen on three occasions, but no one was home. Met with Director of Public Works on 03/15 for placement of two signs; signs ordered – should arrive within four to five days, and PW will place them. Mailed letter to citizen of actions taken.
- A four-day evaluation was completed at SHHS during morning and afternoon school bus drop-offs and pick-ups. The focus was on traffic and pedestrian movements to and from the school with and without the assistance of a police officer directing traffic in the intersection of Church Street and Coulbourne Lane.

The behavior of drivers was found to be far less impatient and traffic experienced more delays with officers directing traffic. A testing period was initiated with one officer, a sergeant, and the Chief monitoring traffic from an inconspicuous location during these four days without having a police officer directing traffic. Traffic moved easily and the few pedestrians that needed to cross

the street did so easily and without any issues. Officers will continue to be present but not directing traffic at the high school during school bus times. Other issues in town have surfaced, e.g. school bus violations on Market Street, and now this and other issues can be addressed.



MAYOR AND COUNCIL OF SNOW HILL

Resolution No. 2018-01

Water and Sewer Rate Adjustment

A RESOLUTION TO AMEND SECTIONS §131-4 (Water Charges) and §131-5 ("Wastewater Rates") OF THE TOWN CODE OF SNOW HILL.

WHEREAS, the Town Charter and certain Ordinances and Resolutions provide for collection of certain penalties, fees, fines, service charges and other costs (hereinafter referred to as "charges"; and

WHEREAS, more particularly, under Code Section 193-29, water rates shall be reviewed on an annual basis to determine whether prevailing rates are adequate to cover full costs and the Town Manager shall recommend the rates required to cover full costs of production, distribution and storage of Town water to the Mayor and Council, who shall consider and adopt the recommended rates; and

WHEREAS, more particularly, under Code Section 193-41, rates for sewage charges are established from time to time by duly enacted resolution of the Mayor and Council; and

WHEREAS, said charges are adjusted periodically to reflect the Town's actual operating and other costs; and

WHEREAS, the Mayor and Town Council have determined that adjustment of said charges is now necessary and desirable.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Snow Hill, Maryland that Chapter 131 of the Code of the Town of Snow Hill is amended as follows, incorporating an increase in water and sewer rates phased in over the next three years:

§ 131.4 Water charges.

~~A. Water rates. The minimum fee of \$31.25 per quarter per unit from zero to 7,000 gallons; and \$4.62 per 1,000 gallons over 7,000.~~

A. Water rates. The water rates will increase over a three year period to reflect the following rates:

FY 2018-2019 The minimum sewer rate is \$32.81 per quarter per unit from zero to 6,000 gallons; and \$4.85 per 1,000 gallons over 6,000 gallons.

FY 2019-2020 The minimum sewer rate is \$34.45 per quarter per unit from zero to 6,000 gallons; and \$5.09 per 1,000 gallons over 6,000 gallons.

FY 2020-2021 The minimum sewer rate is \$36.18 per quarter per unit from zero to 6,000 gallons; and \$5.35 per 1,000 gallons over 6,000 gallons.

§ 131.5 Wastewater Rates.

~~A. Wastewater use. The sewer rates will increase over a three year period to reflect the following rates:~~

~~FY 2013-2014 The minimum sewer rate is \$47.58 per quarter per unit from zero to 7,000 gallons; and \$3.69 per 1,000 gallons over 7,000 gallons.~~

~~FY 2014-2015 The minimum sewer rate is \$52.33 per quarter per unit from zero to 7,000 gallons; and \$4.05 per 1,000 gallons over 7,000 gallons.~~

~~FY 2015-2016 The minimum sewer rate is \$57.57 per quarter per unit from zero to 7,000 gallons; and \$4.46 per 1,000 gallons over 7,000 gallons.~~

A. Wastewater use. The sewer rates will increase over a three year period to reflect the following rates:

FY 2018-2019 The minimum sewer rate is \$60.45 per quarter per unit from zero to 6,000 gallons; and \$4.68 per 1,000 gallons over 6,000 gallons.

FY 2019-2020 The minimum sewer rate is \$63.47 per quarter per unit from zero to 6,000 gallons; and \$4.92 per 1,000 gallons over 6,000 gallons.

FY 2020-2021 The minimum sewer rate is \$66.64 per quarter per unit from zero to 6,000 gallons; and \$5.16 per 1,000 gallons over 6,000 gallons.

AND BE IT FURTHER RESOLVED that this Resolution shall take effect upon its passage.

PASSED AND ADOPTED this ____ day of April 2018.

Jenny Hall
Central District Council Person

Latoya Purnell
Western District Council Person

Alison Cook
Eastern District Council Person

John C. Dorman, Mayor

Approved this ____ day of _____ 2018.

ATTEST:

Kelly C. Pruitt
Town Manager

TOWN OF SNOW HILL, MARYLAND
LEGISLATIVE SESSION
ORDINANCE NO. 2018 - 02

AN ORDINANCE BY MAYOR AND TOWN COUNCIL OF SNOW HILL TO AMENDING CHAPTER 193 "WATER AND SEWERS", §193-22 "USE OF METERS" TO ALLOW CUSTOMERS TO PURCHASE SECONDARY WATER METERS TO NOT BE BILLED FOR SEWAGE USAGE ON THAT METER.

WHEREAS, the Mayor and Town Council recognize the needs for some residents to use excessive water to accommodate seasonal gardening, swimming pool maintenance, etc.; and

WHEREAS, a secondary water meter installed on a resident's garden hose will calculate water being used solely for exterior need that can be deducted from the water usage of the main water meter; and

SECTION I: NOW THEREFORE, BE IT ENACTED AND ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SNOW HILL, MARYLAND, IN LEGISLATIVE SESSION, that Chapter 193, of the Town Code of Snow Hill, entitled "Water and Sewers" be amended to state as follows:

§ 193-22 Use of meters.

A.

All water meters shall be supplied by and at the expense of property owners and shall be purchased from the Mayor and Council of Snow Hill, which will determine the type, size, and make of meter in each case and sell the same to the property owner at cost to the Town. All water meters shall be located, installed, connected, and repaired under the supervision of the Water Superintendent.

B.

All commercial and industrial water use and all use of water in public buildings in said Town shall be metered hereafter unless otherwise determined by recorded action of the Mayor and Council. The Mayor and Council reserve the right to require the installation and use of water meters in other instances whenever said Mayor and Council may deem the same necessary or desirable.

C.

For water not being returned to the Town's sanitary sewer system, property owners will have the option of a secondary water meter. The Town offers two types of secondary water meters: a permanent radio read meter or an outside water meter.

1. **Permanent radio read meter.**
 - (a) The Town of Snow Hill shall offer property owners the option to have a permanent radio read meter with a back-flow preventer installed on their property. This meter will be paid for by the property owner and will be read separately from the main radio read water and sewer meter.

2. **Outside water meter.**
 - (a) The Town of Snow Hill shall offer property owners the option to purchase a garden hose water meter. Once purchased, the Town shall charge a service fee of \$20.00 per year for the maintenance of this separate water meter.
 - (b) The property owner shall pay the current rate for water consumed through this separate meter but shall not be billed for the sewer usage.
 - (c) The property owner shall sign a written agreement for this meter.
 - (d) The outside watering meter shall be installed on an outside faucet and will be inspected by the Town of Snow Hill.
 - (e) If at any time it is brought to the attention of the Town that the outside water meter is being used to provide water for use in the residence or such outside water enters the sanitary water system, the outside water meter shall be removed, and the property owner shall no longer be eligible for outside water service.

3. **If at any time there are signs of meter tampering, as determined by the Town of Snow Hill's Public Works Director, it will result in the immediate termination of the outside meter service, and such property owner will not be eligible for the sewer charge discount.**

SECTION II: SEVERABILITY. Should any provision, section, paragraph, or subparagraph of this Article, including any code or text adopted hereby, be declared invalid, illegal, unconstitutional, or otherwise determined to be unenforceable by a court having competent jurisdiction, the same shall not affect the validity, legality, or enforceability of any other provision, sections, paragraph, or subparagraph is expressly declared to be and is deemed severable.

SECTION III: ADDITION TO CODE. It is the intention of the Council, and it is hereby ordained, that the provisions of this ordinance shall become and be made a part of the Code of

Ordinances, and the Sections of this ordinance may be renumbered to accomplish such intention.

SECTION IV: EFFECTIVE DATE. This Ordinance shall take effect at the expiration of twenty calendar days from the date of approval by the Mayor or the approval of the full body of the Council if vetoed by the Mayor.

This Ordinance was introduced and read at meeting of the Town Council of the Town of Snow Hill, Maryland held on the ____ day of _____, 2018, and, passed for Second Reading. In accordance with Section 11 of the Charter of Snow Hill, Maryland, a statement of the substance of the Ordinance has been published in a newspaper or newspapers having general circulation in the Town of Snow Hill and posted by law. Thereafter, the Ordinance was passed by the Town Council on the ____ day of _____, 2018.

Passed this ____ day of _____ 2018.

Jenny Hall
Central District Council

Alison Cook
Eastern District Council

Latoya Purnell
Western District Council

Approved this _____ day of _____ 2018.

Attest:

Kelly C. Pruitt
Town Manager

John Charles Dorman
Mayor

Explanation:

Bold font indicates matter added to existing law

First Reading _____

Second Reading _____

TOWN OF SNOW HILL, MARYLAND

LEGISLATIVE SESSION

ORDINANCE NO. 2018-03

AN ORDINANCE to amend Chapter 131 of the Town Code of Snow Hill, entitled “Penalties, Fees, Fines and Other Charges,” to amend fees related to trash roll carts.

WHEREAS, the Mayor and Council have concluded that is it appropriate to amend Chapter 131 of the Town of Snow Hill Code, entitled “Penalties, Fees, Fines, and Other Charges” to amend fees for trash roll carts provided by the Town.

SECTION I: NOW THEREFORE, BE IT ENACTED AND ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SNOW HILL, MARYLAND, IN LEGISLATIVE SESSION, that Chapter 131 of the Town Code of Snow Hill, entitled “Penalties, Fees, Fines, and Other Charges” shall be amended to read as follows:

**Chapter 131
Penalties, Fees, Fines, and Other Charges**

Section 131-10. Trash Roll Carts.

A. Residential properties.

- (1) ~~\$5.00~~ **\$20.00** per mandatory cart – billed quarterly
- (2) Additional Town-owned carts: ~~\$5.00~~ **\$20.00** per roll cart – billed quarterly

B. Light Commercial Properties.

- (1) \$60.00 per cart

Section 131.11 Bulk Trash Collection.

A. Yard waste or vegetative materials.

- (1) No cost.

B. Non-vegetative materials.

(1) Minimum fee of \$25.00, with review by Public Works for actual cost.

SECTION II. Severability. Should any provision, section, paragraph or subparagraph of this Article, including any code or text adopted hereby, be declared null and void, illegal, unconstitutional, or otherwise determined to be unenforceable by a court having competent jurisdiction, the same shall not affect the validity, legality, or enforceability of any other provision, sections, paragraph or subparagraph hereof, including any code or text adopted hereby. Each such provision, section, paragraph or subparagraph is expressly declared to be and is deemed severable.

SECTION III. Addition to Code. It is the intention of the Mayor and Council, and it is hereby ordained, that the provisions of this ordinance shall become and be made a part of the Town Code, and the Sections of this ordinance may be renumbered to accomplish such intention.

SECTION IV. Effective Date. This Ordinance shall take effect at the expiration of twenty (20) calendar days from the date of final passage.

This Ordinance was introduced and read at meeting of the Town Council of the Town of Snow Hill, Maryland held on the ___ day of May 2018, and, passed for Second Reading. In accordance with Section 11 of the Charter of Snow Hill, Maryland, a statement of the substance of the Ordinance has been published in a newspaper or newspapers having general circulation in the Town of Snow Hill and posted by law. Thereafter, the Ordinance was finally passed by the Town Council on the ___ day of _____, 2018.

Passed this ___ day of _____, 2018.

Jenny Hall, Central District Council

Latoya Purnell, Western District Council

Alison Cook, Eastern District Council

Approved this ___ day of _____ 2018

ATTEST:

Kelly Pruitt, Town Manager

John C. Dorman, Mayor

Ordinance No. 2018-04

AN ORDINANCE passed under and by virtue of the power and authority of Section 44 and Section 45 of the Charter of the Town of Snow Hill, adopted by the Town of Snow Hill in October of 1980, for the purposes of adopting a budget for the FY 2018-2019.

WHEREAS, by virtue of the power and authority contained in aforesaid Section 44 and 45 of the Charter of the Town of Snow Hill.

BE IT PASSED AND ORDAINED BY the Mayor and Council of the Town of Snow Hill that:

SECTION ONE: The attached summary of expenditures and revenues and attachments prepared pursuant to Section 45 of the Snow Hill Charter shall be the budget for fiscal year 2018-2019.

SECTION TWO: The tax levied for fiscal year 2018-2019 shall be \$0.86 per \$100.00 of assessed value on real property and \$1.82 per \$100.00 of assessed value on corporate personal property and is incorporated in the attached budget as such.

This Ordinance was introduced and read at the meeting of the Town Council of the Town of Snow Hill, Maryland held on the 10th day of April 2018, and passed for Second Reading. In accordance with Section 11 of the Charter of Snow Hill, Maryland, a statement of the substance of the Ordinance has been published in a newspaper or newspapers having general circulation in the Town of Snow Hill and posted by law. Thereafter, the Ordinance was passed by the Town Council on the ___ day of _____, 2018.

PASSED AND ADOPTED on this _____ day of _____, 2018.

Alison Cook, Eastern District Council

Jenny Hall, Central District Council

Latoya Purnell, Western District Council

John C. Dorman, Mayor

ATTESTED BY:

Kelly Pruitt, Town Manager