



Mayor and Council of Snow Hill
103 Bank Street, Snow Hill, Maryland 21863
410-632-2080 Phone 410-632-2858 Fax
www.snowhillmd.com

John C. Dorman
Mayor

Allison Cook
Eastern District
Council

Latoya Purnell
Western District
Council

Jenny Hall
Central District
Council

Kelly Pruitt
Town Manager

MAYOR AND COUNCIL MEETING

TUESDAY, OCTOBER 9, 2018
7PM

TRAIN STATION
200 BELT STREET
SNOW HILL, MARYLAND 21863

Comments or questions by audience members will only be heard during the Open Discussion segment of the meeting. If a specific concern or topic would like to be discussed, parties may submit a request with the nature of their concern to the Town Manager no later than the first Tuesday of the month. All requests will be reviewed by the Mayor and Council and parties will be notified if their requests are approved or denied.

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language; disrespectful or discourteous communication with the Mayor and/or Council members; or other acts that disturb, disrupt, or impede the orderly conduct of the Town Council meeting. A member of the audience engaging in such conduct shall, at the discretion of the Mayor or a majority of the Council Members, be subject to removal from that meeting.

Part of the meeting may be closed to the public in accordance with Open Meetings Act procedures.



**Mayor and Town Council Meeting
Agenda – October 9, 2018**

7:00pm



- 1. Salute to the Flag / Invocation**
- 2. Approval of Minutes**
- 3. Finance Report**
- 4. Town Manager Report**
- 5. Economic Development Report**
- 6. Code Enforcement Report**
- 7. Public Works Report**
- 8. Water & Wastewater Report**
- 9. Museum Report**
- 10. Police Department Report**
- 11. Old Business**
- 12. New Business**
- 13. Comments from the Mayor**
- 14. Comments from the Council**
- 15. Comments from the Public**
- 16. Adjournment**

Part of the meeting may be closed to the public in accordance with Open Meetings Act procedures. **This agenda may be subject to change.**

TOWN OF SNOW HILL, MARYLAND
Life on the River

TOWN MEETING

SEPTEMBER 11, 2018

A Regular Meeting of the Mayor and Town Council of Snow Hill, Maryland was held at the Train Station at 200 Belt Street on Tuesday, September 11, 2018 with Mayor John Dorman presiding and was called to order at 7:00pm.

PUBLIC OFFICIALS PRESENT

Mayor John Dorman
Councilwoman Latoya Purnell
Councilwoman Jenny Hall
Councilwoman Alison Cook

STAFF IN ATTENDANCE

Kelly Pruitt, Town Manager
Trish Goodsell, Asst. to the Town Manager
Jon Hill, Code Enforcement Officer
Jordy Kuczak, Economic Development/Events Coordinator
Randy Barfield, Public Works Director
Russ Harrison, WWTP Superintendent
Cindy Byrd, Museum Director
Tom Davis, Chief of Police

SALUTE TO THE FLAG / INVOCATION

Mayor Dorman called the meeting to order. The Pledge of Allegiance was recited, followed by the invocation by Trish Goodsell, Assistant Town Manager.

MEETING MINUTES

A motion was given to approve the Town Meeting minutes for August 2018 by Councilwoman Purnell and was seconded by Councilwoman Hall. A roll call vote was taken, and the motion was carried. The results of the vote were: 3 in favor; 0 opposed.

FINANCIAL REPORT

A motion was given to approve the Finance Report for August 2018 by Councilwoman Hall and was seconded by Councilwoman Purnell. A roll call vote was taken, and the motion was carried. The results of the vote were: 3 in favor; 0 opposed.

TOWN MANAGER REPORT

Mrs. Pruitt added that the State Highway Administration will be closing a section of Route 113 from September 28th through October 1st. Traffic will be detoured to Business 113 in town during this time.

ECONOMIC DEVELOPMENT REPORT

Mayor Dorman introduced Jordy Kuczak as the new Economic Development and Events Coordinator for the Town. Mrs. Kuczak comes from The Metropolitan Magazine and formerly worked with Encore Events. She voiced her happiness with taking the position and is looking forward to the future.

CODE ENFORCEMENT REPORT

Mr. Hill added that his report shows a list of homes that are being looked at for demolition by neglect.

PUBLIC WORKS REPORT

Mayor Dorman thanked Mr. Barfield and his staff for their work to prepare for the upcoming storm. Mr. Barfield advised that the Worcester County Fair and Ride to Sturgis have both been cancelled due to the impending bad weather. The Town Council thanked Mr. Barfield and his staff for their hard work.

WWTP REPORT

Mr. Barfield introduced Russell Harrison as the new WWTP Superintendent. Mr. Harrison comes from The Town of Federalsburg WWTP. Mayor Dorman and the Council welcomed Mr. Harrison, adding that he gets to experience his first storm right away. Mr. Harrison responded that he is prepared for the days ahead.

MUSEUM REPORT

Dr. Byrd reported that despite the bad weather the National Folk Festival was well attended. She will provide a detailed report at the October town meeting.

POLICE REPORT

No questions or comments.

OLD BUSINESS

No old business.

OLD BUSINESS

JoEllen Bynum, Local Administrator for the State Special Loans Program was present to discuss a proposed replacement home loan for 417 W. Market Street. This home will be demolished and rebuilt as a two-bedroom, one bath handicapped accessible rancher. This property is not located in the town's historic district but does fall under the State of Maryland historic district.

Mr. Hill advised that he consulted with Ed Phillips, Jr., Chairman of the town's Historic District Commission who confirmed it is a contributing structure but is of no significant historical value. Nancy Thompson, who serves on the Historic District Commission questioned if the replacement home will look the same as others in the area. Ms. Bynum responded that it would simply be a standard home.

Resident Edward Lee voiced concern regarding “diminishing properties in the black community”. He requested to meet with his church committee and Mr. Hill on this issue.

COMMENTS FROM THE MAYOR

1. Mayor Dorman encouraged everyone to take the most recent edition of the Town newsletter, as it details upcoming events and activities in the town.
2. Mayor Dorman asked Dr. Byrd to bring the latest museum newsletter to the next meeting for the community.
3. Mayor Dorman advised attendees of the bad weather coming and encouraged everyone to stay safe.

COMMENTS FROM THE COUNCIL

1. Councilwoman Purnell and Councilwoman Hall thanked everyone for attending.

COMMENTS FROM THE AUDIENCE

1. Resident Jan King questioned the status of the adult oriented businesses in town. Mayor Dorman advised that the Town Code will remain the same, which prohibits any adult oriented businesses.
2. Resident Ron Geesey voiced concern that the town government is not transparent enough, citing the example of the embezzlement that occurred over a year ago. He questioned why this issue has not been discussed with citizens, as he estimates that approximately \$200 was stolen from each tax payer. He added that his opinion is that the town has poor financial processes.

Mr. Geesey requested the following information be provided:

- How much was stolen? **Chief Davis responded that the amount was \$169,000.**
- How much has been recovered? **Mrs. Pruitt advised that \$3,000 was recovered.**
- How much was the bonded insurance? **Insurance was for \$50,000.**
- How much will the insurance increase? **Unsure**
- Has Council instructed the Town Manager to implement better processes? Has a certified account reviewed the processes and agrees with them? Have they been implemented? **Council has met with the Town Manager and the accountant. Procedures have been approved and have been implemented at Town Hall.**
- Is the forensic audit available to the public? **Yes.**

Mrs. Brown asked that the minutes be reviewed to see if the theft amount was reported publicly, as she stated the citizens have never been told.

Mr. Geesey pointed out that there was no discussion publicly prior to the purchase of the PNC Bank building. Mayor Dorman advised that the PNC bank building was purchased for the future revitalization of Sturgis Park.

3. Resident Deborah Baines questioned Chief Davis regarding drug activity and prostitution on Dighton Avenue. Chief Davis responded that he cannot comment on any drug investigations but

was unaware of reported prostitution in the area. He asked the community to work with the police department and contact them immediately when they see issues occurring.

Resident Nancy Thompson commented that she does not know the names of any police officers in town.

4. Resident Edward Lee commended Chief Davis, Mrs. Pruitt and Mr. Hill for their assistance with an issue he had regarding a nuisance, advising that information he received today appears to be able to resolve the issue.

Mr. Lee added that he felt he was disrespected and interrogated at the last meeting by Council, stating that it has been a long-standing complaint how the public is treated by the government body and he wants to be respected. He stated that the government has been torn apart and it has leaked out to the community.

Councilwoman Purnell responded to Mr. Lee's statement, advising she feels that his comments were directed toward her. She apologized to him if he perceived her questions to be an interrogation, explaining that she was only asking questions to gain information. She added that she understands he wants to be given respect and she requested that he provide the same to the Council and Town staff.

5. Annette Powell, who owns 550 acres of property on W. Market Street, formerly part of the Summerfield property was present. She stated that she met with the town regarding the 19-acres that her nephew currently lives on and his desire to purchase the home. She stated that they paid for a survey of 3-acres they wished to sell him, took the plans to the Town, which then went to the County. They received notice that they could not subdivide the land due the current annexation agreement the property falls under.

Mrs. Powell stated they came to a work session for discussion, later hearing the town was moving forward with de-annexation and they would need to pay \$4000. She expressed that they have questions that have not been answered, such as other options to de-annexing. She voiced her disappointment in it being September and they do not have answers.

Mrs. Pruitt advised that she spoke with the Town Attorney today who stated he has been in contact with the Powell's attorney and is waiting for his response. She stated that will contact Mr. Karpinski again for more information.

6. Mrs. Brown stated that she has requested for information on the HUD loans and their status but has never received it. Mrs. Goodsell advised that all loans are current, except for the one that required litigation and a judgment has been ordered. A report will be included in next month's report.
7. A resident questioned Mr. Hill regarding additional properties being brought forth for demolition. Mr. Hill advised that there will be more added that are to the condition of demolition by neglect.
8. A resident voiced a complaint regarding the vacant field on Belt Street and the high grass and weeds. Mr. Hill advised this property is owned by Jay Bergey and he will contact him to address this issue.
9. Councilwoman Cook stated that she appreciates everyone in attendance and agrees with comments regarding transparency and respect. She feels that it is disheartening, as well as hurtful

when talking to people and they respond with laughter or snarky comments, adding that she feels they should receive respect in return. Ms. Cook stated that she welcomes feedback and feels she is very approachable to discuss issues. She added that Mr. Lee brought up the concern of division and she feels that the Council has no division and works well together, being involved and aware. Councilwoman Hall complimented Ms. Cook on her words and stated she completely agrees.

Mr. Lee clarified that his comment regarding division was meant to be solely regarding the division between Council and the community.

Councilwoman Cook gave a motion to enter closed session to discuss personnel and property matters, which was seconded by Councilwoman Hall. A roll call vote was taken, and the motion was carried.

CLOSED SESSION SUMMARY

Following a motion by Councilwoman Cook, seconded by Councilwoman Hall, the Council voted to meet in closed session at 8:19pm at the Train Station for personnel and property, as permitted under the provision of Section 3-305 of the State Government Article of the Annotated Code of Maryland. Topics discussed, and actions taken included:

- Personnel discussion – direction given for proceeding on a matter
- Property discussion – will be scheduling a public hearing

Mayor Dorman left Executive Closed Session and re-entered into open session.

ADJOURNMENT

With no further discussion, the meeting was adjourned at 9:42pm.

Respectfully submitted,
Trish Goodsell, Assistant Town Manager

Financial Report -October 9th, 2018		Prepared by Lounell Hamstead, Finance Manager		
Banking Information				September-18
Taylor Bank - General Fund				\$ 1,373,046.57
Taylor Bank - Savings Fund			*	\$ 667,051.21
PNC Bank - Investment Acct. MGLIP				\$ 1,847,453.89
First Shore Federal - CD				\$ 137,481.03
2012 Series A Project debt				\$ 169,996.78
Employee HRA				\$ 43,009.00
Total in Bank Amount				\$ 4,238,038.48
*HUD LOAN ACCOUNT				\$ 48,046.54
Collected Accounts Receivable-September 2018				
Utility/Administrative Receivables:				
	Personal Property 2018			\$ 28,817.41
	Water/Sewer Charges			\$ 111,486.17
	Septage/Leachate			\$ 11,501.28
Planning/Zoning Receivables:				
	Permits -Residential			\$ 40.00
	Business License			\$ 15.73
	Hud Loan			\$ 994.89
	Grass Cutting Fee (old)			\$ 214.02
County Funding Receivables:				
	Real Estate Tax			\$ 44,747.78
	Room Tax			\$ 3,900.14
	Highway User Fees			\$ 74,574.62
Misc. Receivables:				
	Redspeed			\$ 11,271.20
	Lynch-ESF Reimbursement			\$ 177.00
	Millings-PW			\$ 150.00
	Bulk Trash Fees			\$ 120.00
	Batch 3888 over			\$ 1.00
	Admin Misc.-Postage			\$ 0.47
	MOU-Opera House			\$ 303.60
	Aetna 80/20 Insurance Rebate			\$ 9,555.32
	Business Trash Can			\$ 60.00
	Police Fees			\$ 15.00
	Reconnect Fees			\$ 75.00
	Scarecrow Stroll			\$ 165.00
	Parks,FH,Train Rentals,PNC			\$ 1,775.00
	NSF Fees			\$ 25.00
	Showell Insurance Contribution			\$ 158.58
Grants:				
Total Accounts Receivable:				
				\$ 300,144.21

As of September 18	OUTSTANDING ACCOUNTS RECEIVABLES			
	OVER 30	OVER 60	OVER 90	
HUD LOANS	\$ -	\$ -	\$ 2,379.23	
SEPTAGE/LECHATE	\$ -	\$ -	\$ (575.17)	
LOT ASSESSMENTS	\$ 45.66	\$ 44.97	\$ 2,998.31	
LANDLORD REG	\$ 49.21	\$ 49.37	\$ 3,232.27	
PP TAX	\$ 249.82	\$ 270.96	\$ 11,678.26	
WATER/SEWER	\$ 11,742.87	\$ 2,720.06	\$ 20,718.47	
TOTALS	\$ 12,087.56	\$ 3,085.36	\$ 40,431.37	
As of August 2018	County Billed Real Estate Taxes			
	2018/19	2017/18	2016/17	2015/16
Open Balances	398629.92	\$27,317.96	\$92.88	\$0.86
Originally billed	\$ 939,604.80			
Total Open	\$426,043.32			

*Town of Snow Hill
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Snow Hill, 21863*



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Office: 410-632-2080*

TOWN MANAGER REPORT

**Submitted by Kelly Pruitt, Town Manager
October 9, 2018**

Sturgis Park

The Town continues to work toward redevelopment of Sturgis Park. Staff continues to meet with the Lower Shore Land Trust on the development of a Butterfly House in Sturgis Park.

Street Lights

Delmarva Power have addressed problem lights and performed night patrol for any other existing problems. Please contact Town Hall if you see any additional concerns that we need to report.

Speed Enforcement

The Snow Hill Police Department has begun increasing their speed monitoring efforts in town. You may see speed monitoring signs in neighborhoods of reported concerns.

Abandoned Vehicles

The Snow Hill Police Department has begun enforcing the Town Code regarding abandoned vehicles on properties. Officers will be tagging any vehicles that are without current vehicle tags not properly stored. Residents will be allotted a certain amount of time to correct the issue or may be subject to fines.

Floating Docks

New floating docks have been installed – one at Gateway Park and one at Sturgis Park. The dock at Sturgis Park has a kayak launch attached.

Town Clean Up Day

The Town is holding a Fall Clean Up Day on Monday, October 22nd. All items must be curbside **NO EARLIER** than 5:00pm the day before and **NO LATER** than 6:00am the day of pickup. Collection is limited to **no more than two** large furniture items. There is no restriction on small items. A list of items not allowed for collection are on the flyer included in this packet.

Halloween Trick or Treating

Trick or Treating will be held on Wednesday, October 31st from 5:00pm – 8:00pm. Recent legislation has been adopted to allow children up to the age of fifteen (15) to trick or treat in town.

Employment Opportunities

The Town currently has the following position open:

- Police Officers – Full Time and Part Time

Newly Hired Employees

Curtis Foskey was hired as a WWTP Operator and Jordan Stephens as a Maintenance Tech with Public Works.

Grants Report

In Progress:

Lower Eastern Shore Heritage Council - \$1,200 – toward a brochure used to promote heritage and outdoor activities in town

Pending Approval:

\$200,000 from the Community Legacy grant for the acquisition of the former PNC Bank building – should be notified this month

Grant for relocation and construction of new bathrooms in Sturgis Park. \$250,000 pending approval from DNR Community Parks and Playground.

\$5,000 – DNR – paving in Byrd Park

Denied:

\$60,000 to fund a Residential Demolition and Housing Improvement Program, targeting two properties the Town has recently acquired through the County's Tax Sale

Reporting:

Arts & Entertainment Designation – annual report due October 19th – must be completed to retain eligibility of grant funding.

Sustainable Communities Renewal – in progress - must be completed to retain eligibility of grant funding



Town of Snow Hill September Economic Development Report

Submitted by Jordy Kuczak
Economic Development/Event Coordinator

- ◆ Continued focus on acquiring knowledge on my position by meeting with business/building owners, attending a few webinars, asking a lot of questions, etc. Everyone (esp. the town staff) has been so welcoming & has helped me tremendously during this transition, thank you all!!
- ◆ Organizing materials given while adding my initial ideas and questions
- ◆ Met with Lisa Challenger on multiple occasions discussing involvement of Worcester County Tourism with the town.
- ◆ Got acquainted with our new website and suggested a few changes. I've been working on getting information from businesses for the directory. There are still quite a few I haven't had success with getting them to fill it out.
- ◆ Had meetings with Diana Nolte and Michael about Main Street Affiliate Program. We held our first Main Street Affiliate meeting on 10/4 where representatives from affiliate towns came to Snow Hill. Harvest Moon provided lunch. I coordinated this meeting with Susan Sheppard at the DHCD. Thank you to anyone who helped and Mayor Dorman for welcoming everyone!
- ◆ Along with Diana Nolte, Kelly, Ann, Jan Coulbourne, Lori Peacock, and members of the chamber, we discussed Christmas time events in multiple individual meetings. Events will include lunch? with Santa, carriage rides, Dickens Christmas, Tree lighting, downtown lighting, etc. Stay tuned! We will be releasing information and marketing it very soon. We are thinking "Small Town Christmas in Snow Hill" with a tagline of "Small Town, Big Holiday Heart."
- ◆ Got more acquainted with the relationship between the chamber and the town. Luann (executive director of the chamber) and I have had multiple meetings. I also have been attending the chamber board and general meetings.
- ◆ Assisted in getting the old Retagd space rented as office space, lease is supposed to be signed soon!
 - Exciting news, Jay Bergey purchased a large space on Pearl Street (building including Old Retagd, Barber Shop, and Starr's space) and plans on renovating it!
- ◆ Met with Kate Patton, Lower Eastern Shore Land Trust, regarding her butterfly garden project to discuss how we will be marketing the town with this potential addition.
- ◆ Spoke with Mark, owner of Olde Town Candy Company, he may be staying open until the end of the year, he is still deciding, but that beautiful building is currently for sale.
- ◆ This weekend was an events packed weekend with First Friday & Saturday, Seagull Century coming through town with a rest stop at Byrd Park, the Pallets, Pages and Pine Art Show at the Library, and the Celtic Festival. We also had a car show on Green Street where Mayor Dorman & I coordinated the event with Bob Rothamel along with a member of Public Works.



Code Enforcement Report Town of Snow Hill

Submitted by Jon Hill, Code Enforcement Officer
Activity for September - through October 4, 2018

Permits:	Code Violations:
Building permits issued: 6	Grass/Weeds:3
General purpose permits: 0	Bulk/Yard Waste: 2
	Stop work orders:
Inspections:	Municipal infractions:2
	Zoning violations: 0
Footing/Stake Out inspections: 2	
Foundation inspections: 1	
Sheathing/Insulation inspections: 0	
Final inspections: 1	
Rental inspections: 2	
Site inspections: multiple	

Historic District Commission

Meeting Scheduled – 10/25/2018

Planning Commission

No Meeting Held

List of Delinquent Properties:

1. 409 Dighton Avenue – Owner Notified 9/5/2018
Owner Contacted Donda Lee Showell
2. 300 Purnell Street – Demolition Order Sent 9/4/2018
Awaiting owner-initiated demolition - Alan Heller
3. 111 Purnell Street – Owner Notified 9/4/2018
Notification Returned Undeliverable – Property Posted
4. 106 Purnell Street – Owner Notified 8/31/2018
Notification Returned Undeliverable – Property Posted
5. 208 East Martin Street – Owner Notified 9/4/2018
Notification Returned Unclaimed – Property Posted
6. 105 Collins Street – Owner Notified 8/31/2018
Owner Contacted – Edward Taylor Trust
7. 103 Collins Street – Owner Notified 8/31/2018
Owner Contacted – Ebenezer Church, Gregory Waters
8. 425 S Church Street – Owner Notified 9/6/2018
Owner Contacted – Lisa Jackson
9. 117 West Martin Street – Owner Notified 9/6/2018
Notification Returned Undeliverable



SNOW HILL
Maryland

DEPARTMENT OF PUBLIC WORKS

MONTHLY REPORT

Public Works, Water and Wastewater

Activity: September 1-30, 2018

Services:

- Trash collection totaled 78.83 tons
- Recycling collection totaled 6.46 tons
- Sweeper dirt collected totaled 3.58 tons
- Yard waste collection totaled 1.65 tons
- Sewer issues corrected - 0
- Water issues corrected – 2
- Miss Utility locates = 11

Projects:

- None currently

Events:

- Halloween Trick or Treating – October 31st – Please watch for children
- Fiber Fest – October 12th – Purnell Museum
- Oktoberfest – October 20th – Green Street, Vendors – Craft Beer – Music
- Fall Clean Up Day – October 22nd – If you did not receive a flyer please ask a Public Works employee or stop by Town Hall for one. There have been changes since the last clean up day.

Respectfully submitted by Randy Barfield, Public Works Director

Town of Snow Hill

Water & Wastewater Report

September 2018



Water Department:

- ❖ 6.7199 million gallons of water was treated with Fluoride, Chlorine, and Polyphosphate and distributed this month.
- ❖ 36,411 gallons of water was treated with Chlorine and supplied by a separate well to Duck Inn and McDonald's area for the month.
- ❖ 640 MDE required Water Quality Monitoring tests were performed by Town personnel.
- ❖ 2 monthly Drinking Water Coliform tests were collected by Town staff and tested by the contract lab, Ocean City Lab Services. All were negative for presence of coliform bacteria.
- ❖ Daily checks were performed on all three of Town Community wells and on the Non-community well serving the McDonald's/Duck Inn area.
- ❖ Water Department personnel spent two work days at the end of the month reading meters for the Towns billing department.
- ❖ Daily Log Books, Monthly Operating Reports and test results are available for inspection at the Wastewater Treatment Facility.
- ❖ Semi-Annual Water Withdrawal Report was completed and submitted to MDE

Wastewater Department:

- ❖ 11.7056 million gallons of wastewater was treated this month.
- ❖ 468 Process Control and Permit compliance analysis were performed by Town operations staff.
- ❖ 109 NPDES Permit required tests were performed by the contract lab, Ocean City Lab Services.
- ❖ 59,661 gallons of Septage were received and treated at the Wastewater Treatment Facility.
- ❖ 164,048 gallons of Leachate from Worcester County Landfill were received and treated at the Wastewater Treatment Facility.
- ❖ No Leachate was received from the Accomack County Landfill.
- ❖ All three lift stations were checked daily.
- ❖ 29.03 tons of Biosolids were produced by dewatering and removed from the Wastewater Treatment Facility to the Worcester County Landfill.
- ❖ All monthly preventive maintenance was performed by Town operations staff for the month.
- ❖ Daily Logs and Monthly Operation Reports are available at the Wastewater Treatment Facility Office for inspection.

Director's Report
Julia A. Purnell Museum
September 1-30, 2018
Dr. Cynthia Byrd

Events

Museum staff have been working to prepare for FiberFest!, the museum's annual fiber and traditional arts festival on October 13 from 10am to 4pm. We'll have vendors, live animals, kids' activities, and demonstrations. There is no vendor fee this year, so all are welcome. We have been able to add new jewelry vendors and a rug hooking display since last year, and Sessa's Vending, selling hot dogs, sausages, and other Italian specialties, is among the vendors again this year. They were very popular last year, so stop by and get lunch with us on that day!

The National Folk Festival scheduled in Salisbury for September 8-9 was hugely successful despite the rainy weather. Dr. Byrd hosted the foodways stage with discussions and demonstrations of local culinary traditions, including topics like Smith Island cake, crabs and oysters, and hunting and trapping. The tent stayed full for all of the demonstrations. We look forward to learning next year's theme and seeing what Purnell Museum staff can offer again.

Exhibits

Our Needle Art Show is up and will be displayed through the end of October. We are planning to display antique toys for the holidays again this year, including four bicycles from the 1940s and 1950s to complement our ca. 1900 penny farthing.

Research is also in progress for an exhibit on local woodworking and architecture traditions planned for next year, with a panel presentation and workshop series to follow. Information gathered during this project will be used in the museum's upcoming book on Snow Hill's history and culture. Local woodworkers and their descendants who are willing to be interviewed and featured are encouraged to contact the museum.

Education

The museum's annual Homeschool Day was held on September 13 and was attended by several local families.

Publications

Museum staff have continued research on the new publication, sponsored by the town of Snow Hill, on the history and traditional culture of the town and surrounding areas. Community members with stories, documents, artifacts, or photographs to share are encouraged to contact the museum. We want to include topics such as farm and family life, the canneries, working the water, recreation, arts and crafts, tools, buildings, and architecture, local industry, prominent or memorable citizens, good stories, and all other aspects of historic and traditional life in Snow Hill and the surrounding areas. Please refer comments, suggestions, and tips to Linda Duyer at the Purnell Museum.

Our historic children's book, *In Make-Believe Land* by Julia Hartmann Shockley, is still in stock and available for purchase at the museum (\$15.00) and online at Lulu.com (\$17.95). Note that books purchased at the museum are discounted and come with a one-year membership for new members.

Development

The Assateague Questers held a fundraiser sale in Ocean Pines on September 22 with all proceeds to support the Julia A. Purnell Museum's collections.

Museum staff are proud to announce new grants from the Maryland Heritage Areas Authority and the Community Foundation of the Eastern Shore to support upcoming exhibits, events, and educational programming, including programs to complement the museum's upcoming book about the history of Snow Hill. Dr. Byrd attended the MHAA's mandatory grant orientation meeting on September 27.

Community Outreach

Dr. Byrd attended the Lower Eastern Shore Heritage Council board of directors and executive board meetings on September 26.



SNOW HILL POLICE
Chief's Monthly Report
September 2018

Events/Meetings Attended

- 10th – Meeting @ Town Hall with citizen ref neighbor issue
- 11th - Monthly Town Council Meeting
- 12th – Crisis Response Team meeting: could not attend due to working road patrol
- 26th – Promotional Board Chairman for Ocean Pines Police Department

Administrative

- Numerous resident complaints: parking on Gunby St., speeding & loud noise on Federal, many additional issues.
- Maryland Police Training Commission – Instructor Recertification for Chief Davis: General Instructor; Firearms Instructor; Controlled Electrical Weapons Instructor (TASER). The process was initiated and completed during the month.

Training

- Chief Davis conducted semi-annual Firearms Training (night time/low-light) for all but one member of the department.
- Senior Officer Townsend attended and successfully completed a two-week Firearms Instructor School by the Maryland Police Training Commission (MPTC). This is SPO Townsend's third and final course of Initial Instructor Training for a total of 17 days during 2018. Instructor Training develops police officers' skills in multiple areas making them a better police officer for our community and beyond. Chief Davis will mentor SPO as he completes practical and classroom instruction as mandated by MPTC.

Patrol

- 4th - Back to School, patrolled all three schools; monitored SHHS traffic – no issues
- 5th – Monitored SHHS traffic – no issues
- 5th - Road Patrol coverage 1500 – 1900
- 11th – Road Patrol coverage 0700 – 0900
- 12th – Road Patrol coverage 0700 – 1430; Hit & Run investigation 30 minutes, Theft investigation – 4 hours located stolen bicycle and suspect. Processed abandoned vehicle for towing company for previously stored vehicle
- 13th – Follow-up to burglary/theft
- 14th – Road Patrol - 0700-1900
- 19th – Road Patrol 0700 – 1030. Patrol checks of Martin & Morris Sts; Federal & Ross; SHHS, SHMS, SHES; Traffic Enforcement Market St: 3 warnings 0730-0830
- 20th Road Patrol: Investigated school bus accident; plus 3 hours to complete the report.
- 26th Road Patrol: Missing Person Investigation; Initiated three Abandoned Vehicles.

Department Issue

- Advertised for Administrative Aide I full-time position: over 60 applications were received during September. The application period closes October 15th.

Community Issues

- Reported drug activity on Purnell Street and Dighton Avenue. Search & Seizure Warrant executed on Purnell St.; target arrested, cocaine, heroin, marijuana, and currency seized. Dighton Ave Search & Seizure Warrant executed.

COMMUNICATIONS

Committed Hours by Nature

Agency: SHPD, Event date/Time range: 09/01/2018 00:00:00 - 09/30/2018 23:59:59

Agency Code	Nature Code	Total Calls where a Unit Dispatched/Cleared	# of Personnel Utilized	Personnel Time Committed	Avg Personnel Time Committed
SHPD	ACCIDENTS VEHICLES PD	4	4	0002:01:16	0000:30:19
	ALARMS BURGLAR	7	7	0000:52:35	0000:07:31
	ANIMAL COMPLAINTS	5	5	0001:18:20	0000:15:40
	ASSISTANCE TO OTHER	15	15	0006:31:54	0000:26:08
	ATTEMPT TO LOCATE	2	2	0000:31:23	0000:15:42
	BURGLARY	1	1	0000:55:22	0000:55:22
	CHECK WELFARE	9	10	0002:38:27	0000:15:51
	CIVIL COMPLAINT	1	1	0000:18:56	0000:18:56
	DISABLED UNATTENDED VEHICLE	2	2	0000:53:01	0000:26:31
	DISORDERLY	6	6	0005:11:17	0000:51:53
	DOMESTIC COMPLAINTS	1	1	0000:07:13	0000:07:13
	DRUG ABUSE LAWS	1	1	0000:26:52	0000:26:52
	ESCORT	2	2	0000:27:06	0000:13:33
	FRAUD	3	3	0002:23:04	0000:47:41
	HARASSMENT	2	2	0000:45:55	0000:22:57
	INFO	7	8	0004:35:14	0000:34:24
	LOITERING	1	1	0000:14:41	0000:14:41
	NOISE COMPLAINT	1	1	0000:05:52	0000:05:52
	NON TRAFFIC MILES CJIS CHECKS	6	6	0000:12:33	0000:02:06
	PAPER SERVICE	12	12	0010:58:37	0000:54:53
	PATROL CHECK	41	41	0006:13:52	0000:09:07
	PREMISE CHECK	118	118	0020:17:03	0000:10:19
	PSYCHIATRIC SUICIDE ATTEMPT	1	1	0001:47:34	0001:47:34
	RECOVERED PROPERTY EXCEPT AUTO	1	1	0000:07:43	0000:07:43
	RELAYS	1	1	0001:12:23	0001:12:23

Agency Code	Nature Code	Total Calls where a Unit Dispatched/Cleared	# of Personnel Utilized	Personnel Time Committed	Avg Personnel Time Committed
	ROADSIDE ROADWAY HAZARDS	2	2	0000:21:14	0000:10:37
	SUPPLEMENTAL INVESTIGATION LAW	6	6	0013:18:32	0002:13:05
	SUSPICIOUS PERSON VEHICLE	6	6	0000:28:03	0000:04:41
	THEFT	5	5	0000:57:52	0000:11:34
	TRAFFIC COMPLAINTS	3	3	0000:21:54	0000:07:18
	TRAFFIC DETAIL	5	5	0002:13:55	0000:26:47
	TRAFFIC STOP	6	6	0000:25:40	0000:04:17
	TRAFFIC TRANSPORTATION ACC	1	1	0000:56:29	0000:56:29
	TRESPASSING	2	2	0000:55:17	0000:27:38
	VEHICLE LOCKOUT	2	3	0000:12:01	0000:04:00
	Sub-Totals for No Summary Code	288	291	0091:19:08	0000:18:50
	Sub-Totals for SHPD	288	291	0091:19:08	0000:18:50