

TOWN OF SNOW HILL, MARYLAND

Life on the River

TOWN MEETING

MAY 10, 2016

A Regular Meeting of the Mayor and Town Council of Snow Hill, Maryland was held at the Train Station at 200 Belt Street on Tuesday, May 10, 2016 with Mayor John Dorman presiding and was called to order at 7:00pm.

PUBLIC OFFICIALS PRESENT

Mayor John Dorman; Councilman Michael Pruitt; Councilwoman Alison Cook; and Councilwoman Jenny Hall

STAFF IN ATTENDANCE

Trish Goodsell, Asst. to the Town Manager; Randy Barfield, Public Works Director; Cynthia Byrd, Executive Director, Julia Purnell Museum; Karen Houtman, Town Planner; Jason Self, WWTP Superintendent; and James Pilchard, Chief of Police

SALUTE TO THE FLAG / INVOCATION

The Pledge of Allegiance was recited, followed by an invocation from Pastor Dale Jacobs of Snow Hill Christian Church.

PROCLAMATIONS

A Proclamation for Building Safety Month was read by Trish Goodsell and signed by Mayor Dorman.

A Proclamation for Women's Health Week was read by Trish Goodsell and signed by Mayor Dorman.

MEETING MINUTES

A motion was given to approve the Town Meeting minutes for April 2016 by Councilman Pruitt and was seconded by Councilwoman Hall. A roll call vote was taken and the motion was carried. The results of the vote were: 3 in favor; 0 opposed.

FINANCIAL REPORT

A motion was given to approve the April 2016 Financial Report by Councilwoman Cook and was seconded by Councilman Pruitt. A roll call vote was taken and the motion was carried. The results of the vote were: 3 in favor; 0 opposed.

TOWN MANAGER REPORT

In Mrs. Pruitt's absence, Trish Goodsell highlighted that WiFi service for downtown should be active very soon.

ECONOMIC DEVELOPMENT REPORT

In Mr. Day's absence, Mayor Dorman advised that Mr. Day had been hosting meetings over the past two days for Snow Hill Outdoors.

Councilman Pruitt asked how the food truck was doing. Mayor Dorman and Mrs. Goodsell reported that they have had very successful weeks.

Mayor Dorman announced that The Sassy Girl Boutique has been nominated for an award for business in Coastal Style magazine. He provided information and encouraged everyone to vote.

PUBLIC WORKS REPORT

Randy Barfield, Public Works Director advised that the amount reported for trash collection (72.67 tons) was incorrect due to a ticket being stored in a truck that was out for repairs. The actual amount was increased by 7.10 tons, totaling \$511.00.

Mayor Dorman commented that the weather has affected finalizing the Martin Street sewer and road repair project. Mr. Barfield advised that they were actively working, weather permitting.

WWTP REPORT

Mayor Dorman commented that all the lead and copper tests performed throughout town showed negative results. He has asked Mr. Self to continue this testing regularly.

PLANNING & ZONING REPORT

Karen Houtman, Town Planner advised that Planning Commission member Rita Williams has resigned. The Commission nominated Judi Menavich as her replacement.

A motion was given by Councilwoman Cook to approve Mrs. Menavich to serve on the Planning Commission and was seconded by Councilwoman Hall. A roll call vote was taken and the motion was passed. The vote was 3 in favor; 0 opposed.

Mrs. Houtman highlighted a flyer she distributed regarding the Maryland SUN program. A meeting will be held on June 23, 2016, 7:00pm at the Train Station. This meeting is open to all Worcester County residents. The program offers co-ops for bidding.

Mrs. Houtman advised that she hopes to have the rezoning information to the Council by next week. Councilman Pruitt asked about a comment in the draft document that asks members to rethink the time frame to re-address zoning and making it every 10 years. Councilman Pruitt thought it was already every 10 years but Mrs. Houtman advised it was currently every 7 years.

Mayor Dorman provided a copy of his response letter to Mrs. Houtman regarding the Planning Commission's concerns regarding chicken trucks and jake brakes. The response letter explained that he spoke with the poultry companies and they explained their route through town was the most efficient. They will speak to drivers again about the braking issues.

MUSEUM REPORT

Dr. Byrd highlighted the new website for the Museum. There has been a section added for Snow Hill history, as well as a gallery page.

FIRE / EMS REPORT No questions/comments

POLICE REPORT

Chief Pilchard advised that he is processing applicants for the department's open position, which he hopes to fill by June.

On April 19, 2016, Officer Shae Waters assisted with a fire call, which resulted in him being taken to the emergency room for smoke inhalation. Chief Pilchard is looking into some sort of recognition for him, as there is not a current policy on this.

Chief Pilchard followed up on a matter of discussion from last month's meeting on heroin and opiate problems. He advised that SHPD qualified for a \$500 grant that can be used on equipment, training, or overtime for opiate issues. This funding must be used prior to July 1st and he can apply for the next fiscal year grant, as well. He is working with the Health Department and Worcester Warriors Against Opiate Addiction to schedule a community meeting. SHPD has signed an MOU with the High Intensity Drug Area unit. Beginning this coming Friday through June 10, 2016 SHPD officers will receive Naloxone training through the Health Department.

APPOINTMENTS / REAPPOINTMENTS

The following persons were sworn into office by Mayor Dorman for their respective committees:

- Nellie Purnell - Reappointed to the Board of Election Supervisors
- Pauline Rogers - Reappointed to the Board of Election Supervisors
- Clint Bickford - Appointed to the Housing Review Board
- Judi Menavich - Appointed to the Planning Commission

OLD BUSINESS

1. Ordinance No. 2016-05 Annual Budget FY2016-2017

This Ordinance approves and adopts a budget for the FY2016-2017. The tax levied on real property and corporate personal property remained the same as last fiscal year.

A motion to adopt the Ordinance was given by Councilman Pruitt and seconded by Councilwoman Cook. A roll call vote was taken and the motion was carried. The results were: 3 in favor; 0 opposed.

NEW BUSINESS

1. Resolution No. 2016-02 Amusement Tax

This Resolution amends Resolution No. 36, changing the tax imposed on the gross receipts derived from any admissions and amusement charge to the rate of five (5%). The previous percentage rate was two (2%).

A motion to approve the Resolution was given by Councilwoman Cook and seconded by Councilwoman Hall. A roll call was taken and the motion was carried. The results were: 3 in favor; 0 opposed.

2. Resolution No. 2016-01 Charter Amendment – Write In Candidates

This Resolution removed Section 29 and amends Section 31 of the Charter of the Town of Snow Hill to be in accordance with the Town Election Code that was changed to remove write-in candidates and the Town Charter that addresses cancellation of an election.

A motion to approve the Resolution was given by Councilwoman Cook and seconded by Councilwoman Hall. A roll call vote was taken and the motion was carried. The results were: 3 in favor; 0 opposed.

3. Budget Amendment

This amendment is to move monies from the Street Department Line Item 1252-7022 to Parks Line Item 1814-7906 to be used to finalize the project of repairing and painting the pavilion concrete wall in Sturgis Park. The amount that will be moved is \$2,000.

A motion to approve the budget amendment was given by Councilman Pruitt and seconded by Councilwoman Cook. A roll call was taken and the motion was carried. The vote was: 3 in favor; 0 opposed.

COMMENTS FROM THE MAYOR

1. The Iron Furnace 50 race is this Saturday, May 14, 2016.
2. The Lions Club annual Chicken BBQ and Auction is Saturday, May 21, 2016 from noon – 4pm. Mayor Dorman has arranged for the Cruisers car show to have some of their vehicles downtown on Green Street this same day.
3. Mayor Dorman has a meeting with Secretary Holt, Secretary Ginn, Secretary Rahn, and possibly Governor Hogan on May 31, 2016 to discuss the excursion train and balloon festival.
4. On Wednesday, May 11, 2016 Mayor Dorman will meet with Berlin Mayor Gee Williams to discuss the excursion train.
5. Mayor Dorman commented that several businesses will soon be opening downtown; Becky Payne's building will soon be under renovation; and he may have more information at the next meeting on another business.

COMMENTS FROM THE COUNCIL

